



Tax Administration

**ALAMANCE COUNTY PERSONAL PROPERTY APPEAL FORM**

ACCOUNT NUMBER or LICENSE PLATE NUMBER: \_\_\_\_\_

OWNER/BUSINESS NAME: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

AUTHORIZED AGENT REPRESENTING OWNER (if applicable): \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

1. What is your relationship to the owner or property? \_\_\_\_\_

2. Please select the property type you wish to appeal.

- Motor Vehicle     Manufactured Home     Watercraft     Trailer     Business Personal Property
- Other, please explain: \_\_\_\_\_

3. Please describe the property you are appealing.

Examples: year, make, model, size, vehicle description, or business equipment.

4. In your opinion, what is the market value of this property as of January 1 of the current year? \$ \_\_\_\_\_

5. If this appeal is for a manufactured home, please provide the following:

Location of Manufactured Home \_\_\_\_\_ Purchase Price \_\_\_\_\_ Purchase Year \_\_\_\_\_

6. Please explain the reason for your appeal. Attach an additional page if necessary.

**REGISTERED MOTOR VEHICLES – *Please see page 2 for acceptable documentation to support your appeal.***

1. If the appeal is for excessive mileage of a registered motor vehicle, please provide the following:

Date of Vehicle Last Inspection/Oil Change: \_\_\_\_\_

Mileage at Vehicle Last Inspection: \_\_\_\_\_

2. Other, please describe the reason for the RMV appeal.

**Instructions for completing this form.**

- The form must be signed and dated below.
- Each personal property account requires a separate appeal form.
- If you are someone other than the owner of the property, indicate your relationship to the owner of the property or the property itself.
- You must own taxable property in Alamance County as of January 1 to file an appeal. Registered motor vehicles **do not** require January 1 ownership.
- Written exception must be filed within 30 days of the Date of Notice (please attach a copy of the notice with the appeal)
- Return this form, together with **all evidence** to support the appeal.
- Documentation considered for a vehicle value appeal includes, but is not limited to, the following:
  - A copy of the bill of sale from a dealer.
  - A written appraisal done by a dealer reflecting the retail value as of January 1 of the year in which taxes are due.
  - Documentation of high mileage from your most recent annual inspection, oil change or another invoice.
  - Any repair estimates for vehicles with significant damage.
  - Photos of the vehicle. At least one picture must be a full photo of the property including the license plate.

**In accordance with NCGS 105-283 all property, real and personal, shall as far as practicable be appraised or valued at its true value in money. I understand that a review of this property may result in the value: going up, going down or staying the same**

**AFFIRMATION:** Under penalties prescribed by law, I hereby certify that the information and attached documentation submitted is true and complete to the best of my knowledge.

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**To submit the completed form and documentation:**

- Mail to: • Scan and email to [taxlistings@alamancecountync.gov](mailto:taxlistings@alamancecountync.gov)  
Alamance County Tax Office  
124 W. Elm St.  
Graham, NC 27253
- Use Drop Box Located at:  
Alamance County Tax Office, 124 W. Elm St. in Graham